

Education Committee **Minutes**

Coatesville Area Senior High School Auditorium

April 10, 2018 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Bashera Grove
BOARD MEMBERS: Robert Fisher and Thomas Keech
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:04 pm

APPROVAL of MINUTES

Approval of the March 13, 2018 Education Committee meeting minutes. (*Enclosure*)

Motion: Robert Fisher **Second:** Ann Wuertz **Vote:** 3-0

AGENDA ITEMS

A. University of Pennsylvania Penn Literacy Network Professional Development Contract

RECOMMENDED MOTION: That the Board of School Directors approves the professional development contract with the University of Pennsylvania Graduate Penn Literacy Network in the amount of \$50,000 as presented. (*Confidential Enclosure*)

Motion: Robert Fisher **Second:** Ann Wuertz **Vote:** 3-0

B. CPM Teacher Leader Contract

RECOMMENDED MOTION: That the Board of School Directors approves the teacher leader contracts with CPM to allow the following CASD teachers to become teacher leaders and offer professional development at workshops, site visits and conferences: (*Confidential Enclosure*)

- Jillian Abgarian
- Michelle Amicone
- Patricia Ashe
- Melissa McIlhenny

Motion: Ann Wuertz **Second:** Robert Fisher **Vote:** 3-0

C. Lifetouch Underclass Portrait Dates for 2018-2019

RECOMMENDED MOTION: That the Board of School Directors approves the Lifetouch Underclass Portrait dates and contracts for 2018-2019 of, as outlined below: (*Enclosure*)

<u>School</u>	<u>Spring Dates</u>	<u>Fall Dates</u>	<u>Make-up Dates</u>
Scott Middle School	04-16-2019	09-18-2018	10-24-2018

Motion: Ann Wuertz **Second:** Robert Fisher **Vote:** 3-0

D. School Calendar 2018-2019 Final

RECOMMENDED MOTION: That the Board of School Directors approves the calendar for the 2018-2019 school year as presented. (*Enclosure*)

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

E. Out of State Field Trip Request AFJROTC

RECOMMENDED MOTION: That the Board of School Directors approves the out of state AFJROTC field trip request as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

F. Out of State Field Trip Request Chamber Orchestra

RECOMMENDED MOTION: That the Board of School Directors approves the out of state field trip request, and public performance for adjudication, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

G. Student Discipline Code of Conduct

RECOMMENDED MOTION: That the Board of School Directors approves the student discipline code of conduct for the 2018-2019 school year.

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

H. Student Adjudications

RECOMMENDED MOTION: That the Board of School Directors approves the student adjudications for the following students: 58710661, 90001168

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

I. Photo Booth

RECOMMENDED MOTION: That the Board of School Directors approves the contract with Lenny Rogers photography for a photo booth to be used at the North Brandywine Middle School Dance in May. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

J. Homebound Instruction Request

RECOMMENDED MOTION: That the Board of School Directors approves the homebound instruction for the following students: 10002825, 10015591, 10001792 (*Confidential Enclosure*).

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

K. NASA Research Challenge

RECOMMENDED MOTION: That the Board of School Directors approves the field trip to the Goddard Space Flight Center (*Confidential Enclosure*).

Motion: Ann Wuertz Second: Robert Fisher Vote: 3-0

INFORMATIONAL ITEM(S)

- Charter School Presentation – Mr. Palaia
- Student Discipline Code of Conduct Full Presentation Outlining Changes from the 2017-2018 Code of Conduct- Mr. Palaia

- Senior Graduation Rate Report Status- Mrs. Snyder
- Middle School Academic Reports-
 - SBMS- Mr. Colf
 - NBMS- Dr. Jahnke
 - Scott- Ms. Taylor, Dr. Roberts
- Friendship Transition Report- Dr. Taschner, Mrs. Sturdivant, Mr. Lefever, Mr. Wallace, Mr. Bentman
- ALS Research Course: University of Pittsburgh Live Like Lou Center & Brain Institute Update- Dr. Taschner

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:22 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

April 10, 2018 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: Dean Snyder
BOARD MEMBERS: Robert Fisher and James Hills
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 8:22 pm

APPROVAL of MINUTES

Approval of the March 13, 2018 Finance Committee meeting minutes. (*Enclosure*)

Motion: James Hills Second: Robert Fisher Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

Motion: Robert Fisher Second: James Hills Vote: 3-0

B. Barton Associates Contract

RECOMMENDED MOTION: That the board of School Directors approve the contract with Barton Associates in the amount of \$10,750 for engineering services for the East Fallowfield boiler replacement. (*Confidential Enclosure*)

Motion: Robert Fisher Second: James Hills Vote: 3-0

C. Pennsylvania Trust Contract

RECOMMENDED MOTION: That the board of School Directors approve the contract with the Pennsylvania Trust in an amount not to exceed \$8,300 for actuarial services from Conrad Seigel to calculate GASB 45 and GASB 75 amounts related to post-employment benefits. (*Confidential Enclosure*)

Motion: Robert Fisher Second: James Hills Vote: 3-0

D. Krapf Bus Contract

RECOMMENDED MOTION: That the board of School Directors approve the five-year contract with the George Krapf, Jr. & Sons, Inc. to provide transportation services through July 31, 2023. (*Confidential Enclosure*)

Motion: Robert Fisher Second: James Hills Vote: 3-0

E. Help Desk Support Specialist Contract

RECOMMENDED MOTION: That the board of School Directors approve the Help Desk Support Specialist Contract with Logic Choice Business Technologies in the amount of \$99,500 (*Enclosure*).

Motion: Robert Fisher Second: James Hills Vote: 3-0

F. Dismissal Resolution – Andrew Arcaro

RECOMMENDED MOTION: In consideration of the attached Resolution that the Board of School Directors approve that Andrew Arcaro be and is hereby dismissed from employment effective immediately, subject to whatever rights he may have under any collective bargaining agreement, it being expressly understood that the School District hereby retains all defenses it has under the collective bargaining agreement, applicable law or otherwise.

Motion: Robert Fisher Second: James Hills Vote: 3-0

G. Revised License with Art Partners

RECOMMENDED MOTION: That the board of School Directors approve the revised license with Art Partners Studio for space in the Benner Building.

Motion: Robert Fisher Second: James Hills Vote: 3-0

H. Donations

RECOMMENDED MOTION: That the board of School Directors accept the following donations from the following sponsors:

<u>Amount</u>	<u>Donor/Sponsor</u>	<u>Purpose</u>
Art	Amanda Wisk	Gold Award Project, Autism Awareness
\$600	Anonymous	Retirement/Service Award Dinner
\$250	George Krapf Jr & Son's, Inc	Retirement/Service Award Dinner
\$500	ServiceMaster	Retirement/Service Award Dinner
\$500	EBS Healthcare	Retirement/Service Award Dinner
\$1,500	GCA Services Group, Inc	Retirement/Service Award Dinner
\$1,000	Anastasi Landscaping	Retirement/Service Award Dinner

Motion: Robert Fisher Second: James Hills Vote: 3-0

I. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approves the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Miller, Lindsay, Music Teacher for East Fallowfield Elementary School. Letter Dated: 3/23/2018. Reason: Personal. Effective: 6/8/2018.
- 2) Reynolds, Diane, Guidance Counselor for Friendship Elementary School. Letter Dated: 3/28/2018. Reason: Retirement. Effective: 6/8/2018.

b. FEDERATION

- 1) Ink, Connie, 3 Hour General Utility Worker for Friendship Elementary School. Letter Dated: 3/28/2018. Reason: Personal. Effective: 4/27/2018.
- 2) Watson, Sarita, 3.75 Hour General Utility Worker for Reeceville Elementary School. Letter Dated: 3/28/2018. Reason: Personal. Effective: 3/27/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Browne, Phyllis, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Certifications: Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 2) Burgess, Betty, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 3) Carter, Antoinette, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 4) Colletti, Darlene, Summer School Librarian for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 5) Connolly-Daily, Christine, Mentor for Social Studies Teacher, Rebecca Eberly for the Coatesville Area Intermediate High School. Posted: 8/8/2017. Salary: \$1,000 (pro-rated). Effective: 3/22/2018. SP4: Staff.
- 6) Corcimiglia, Natalie, Girls' Star Advisor for the Coatesville Area Intermediate High School. Posted: 3/13/2018. Salary: \$500. Effective: TBD. SP4: Approved. Pending 168 Forms.

- 7) Cotto, Ruth, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 8) Daugherty, Rebecca, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 9) Ferretti-Smith, Renee, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 10) Flad, Deborah, Girls' Star Advisor for South Brandywine Middle School. Posted: 3/13/2018. Salary: \$500. Effective: TBD. SP4: Staff.
- 11) Glah, Sarah, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 12) Herr, Ashley, Intramural Club Sponsor for South Brandywine Middle School. Posted: 1/24/2018. Salary: \$440. Effective: 2017—2018 School Year. SP4: Staff.
- 13) Herr, Ashley, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 14) Herr, Pamela, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 15) Hines, Delores, ESY Substitute Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education K-12, Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 16) Hubiak, Katya, Intramural Club Sponsor for South Brandywine Middle School. Posted: 1/24/2018. Salary: \$440. Effective: 2017—2018 School Year. SP4: Staff.
- 17) Kane, Abigail, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-8, Grades PK-4. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 18) Knecht, Melissa, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 19) Lindelow, Claire, Girls' Star Advisor for the Coatesville Area Senior High School. Posted: 3/13/2018. Salary: \$500. Effective: TBD. SP4: Staff.
- 20) Matijasich, Brian, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.

- 21) Nichols, Sean, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-12, Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 22) Pitts, Linda, Girls' Star Advisor for Scott Middle School. Posted: 3/13/2018. Salary: \$500. Effective: TBD. SP4: Staff.
- 23) Pumo, Tracee, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-8, Elementary K-6. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 24) Rainer, Veronica, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 25) Schwartz, Susan, Mentor for Elementary Teacher Abigail Kane for Reeceville Elementary School. Posted: 8/8/2017. Salary: \$500 (pro-rated). Effective: 4/2/2018.
- 26) Tabakelis, Margaret, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 27) Warren, Jason, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 28) Warren-Ward, Octavia, Homebound Instruction Tutor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 29) Wise, Bryan, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.

b. VOLUNTEER

- 1) Kuehn, Robert, Volunteer Baseball Coach for North Brandywine Middle School. Effective: 3/28/2018. SP4: Approved. Pending 168 Forms.

3. Leave(s) of Absence/

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Hackmeister, Elizabeth, Guidance Counselor for Caln Elementary School. Reason: Leave of Absence for Professional Development (Sabbatical Leave of Absence). Effective: 2018—2019 School Year.
- 2) Wesolowski, Paula, Teacher for South Brandywine Middle School. Effective: 2/12/2018—5/6/2018.
- 3) Ziff, Stephanie, Teacher for the Coatesville Area Senior High School. Effective: 3/12/2018—6/8/2018.

b. FEDERATION

- 1) Nicholson, Joseph, Custodian for Coatesville Area Senior High School. Effective: 2/23/2018—5/22/2018.

c. NON-CERT

- 1) Jackson, Karen, Recording Secretary for the Coatesville Area School District. Effective: 3/8/2018—5/14/2018.

4. **Leave(s) of Absence—Unpaid Personal**

RECOMMENDED MOTION: That the Board of School Directors approve the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Adams, Patricia, Teacher for Rainbow Elementary School. Effective: 3/29/2018.
- 2) Grune, Erin, Teacher for Reeceville Elementary School. Effective: 3/29/2018 Half Day.
- 3) Ramirez, Lisa, Teacher for Caln Elementary School. Effective: 3/29/2018; 4/2/2018—4/3/2018.
- 4) Scangarella, Craig, Teacher for Reeceville Elementary School. Effective: 4/6/2018.
- 5) Thompson, Jackie, Teacher for Rainbow Elementary School. Effective: 4/2/2018.
- 6) Yelcanin, Kelsey, Teacher for Rainbow Elementary School. Effective: 4/5/2018 Half Day.

b. CATSS

- 1) Bisignaro, Carol, Aide for Reeceville Elementary School. Effective: 3/15/2018—3/16/2018.
- 2) McLaughlin, Jena, 5.75 Hour Special Education One On One Aide for South Brandywine Middle School. Effective: 4/24/2018.

- 3) Sawyers, Stephanie, Aide for Reeceville Elementary School. Effective: 3/1/2018; 3/13/2018—3/15/2018; 3/19/2018—3/22/2018; 3/26/2018—3/28/2018.
- 4) Sweigart, Heather, Aide for Reeceville Elementary School. Effective: 3/27/2018—3/28/2018.

Motion: Robert Fisher

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

General Fund Budget Presentation – Director of Business Administration, Jeff Ammerman

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 9:15 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

April 10, 2018 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: James Hills
BOARD MEMBERS: Robert Marshall, Jr. and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 9:15 pm

APPROVAL of MINUTES

Approval of the March 13, 2018 Operations Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz Second: Robert Marshall Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees – Red Raider Football Kid Camp– C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$10,350 for use of the turf football field, stadium and bathrooms to host the Red Raider Football Kid Camp. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Marshall Vote: 3-0

B. Request to Waive Fees – Caln National Night Out- Caln Elementary School Field.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$10.00 for the use of Caln Elementary School field for the National Night Out fireworks. (*Enclosure*)

Motion: Robert Marshall Second: Ann Wuertz Vote: 3-0

C. Request to Waive Fees – YMWIC– Rainbow Elementary School.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$13,775 for use of the 3 classrooms, cafeteria and the library to hold math and science summer camp. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Marshall Vote: 3-0

D. Request to Waive Fees – Coatesville Youth Lacrosse– NBMS, SBMS, Multi-Purpose Field.

RECOMMENDED MOTION: That the Board of School Directors approves the request to waive fees in the amount of \$24,700 for use of the multi-purpose field at CASH, NBMS and SBMS fields to host the Coatesville Youth Lacrosse Programs. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Robert Marshall Vote: 3-0

INFORMATIONAL ITEM(S)

Facilities Report- GCA
Computer Lease Update-Mike Sobczak

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 9:24 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
April 10, 2018 - 6:00 PM
(1st Committee Meeting of the Evening)

CHAIRPERSON: Thomas Siedenbuehl
BOARD MEMBERS: Brandon Rhone and Ann Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:03 pm

APPROVAL of MINUTES

Approval of the March 13, 2018 Policy Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone **Second:** Ann Wuertz **Vote:** 3-0

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approves the Consent Agenda items:

Motion: Brandon Rhone **Second:** Ann Wuertz **Vote:** 3-0

A. Policy-012 Diversity Policy: Second Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of policy 012.

B. Insertion of Named Designee

RECOMMENDED MOTION: That the Board of School Directors approves the insertion of the named designees as presented in policies 600,700, 800, 900. For purposes of clarity, these insertions do not change the substance or content of the policies but will allow the general public to know whom they may directly contact.

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 6:04 pm

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Copies of the minutes will be maintained in the office of the Board Secretary.*