

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

May 7, 2018

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 8:27 pm

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>present</i>	(Finance Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Operations & Policy Committees)
Robert J. Fisher - <i>present</i>	(Education & Finance Committees)
Bashera Grove - <i>present</i>	(Education Committee)
James Hills - <i>present</i>	(Finance & Operations Committees)
Thomas N. Keech - <i>present</i>	(Education Committee)
Robert T. Marshall, Jr. - <i>absent</i>	(Operations Committee)
Brandon J. Rhone - <i>absent</i>	(Policy Committee)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Dr. Cynthia Ajemian, Director of Special Education - *absent*
Jeffrey Ammerman, Business Manager - *present*
Karen Hall, Director of Human Resources and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*
Rita Perez, Director of Pupil Services - *present*

Student Representatives

Jared Elters, Senior Class Representative - *absent*

Diamond Marrow, Junior Class Representative - *absent*

Solicitor

Michael I. Levin, Esquire - *absent*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

CONSENT AGENDA (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approves the consent agenda items:

Items to be removed from Consent Agenda:

- C Student Code of Conduct
- F Closure of Friendship Elementary School

Motion: Basher Grove Second: James Hills Vote: 7-0-0

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approves the financial statements and the bills payable list.

B. Confidential Release and Settlement Agreement – Student 10005391

RECOMMENDED MOTION: That the Board of School Directors approve the Release and Settlement Agreement for student 10005391 as presented.

C. **Student Code of Conduct**

RECOMMENDED MOTION: That the Board of School Directors approve the Student Code of Conduct for the 18-19 school year.

Motion: Ann Wuertz

Second: James Hills

Vote: 5-2-0

D. **Approval for Posting and Sale of Equipment through Municipal Bid**

RECOMMENDED MOTION: That the Board of School Directors approve the posting and sale of facilities equipment and Rainbow washer and dryer to the municipal bid list.

E. **Approval of Auction for Surplus School Items**

RECOMMENDED MOTION: That the Board of School Directors authorize the Director of Business Management to engage with an auctioneer to hold an auction at Friendship Elementary School for surplus school items.

F. **Closure of Friendship Elementary School**

RECOMMENDED MOTION: That the Board of School Directors approve the resolution to close Friendship Elementary School as presented in committee.

Motion: James Hills

Second: Ann Wuertz

Vote: 7-0-0

G. **Ox Creates Services Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the contract with Ox Creates for continued public relations campaign work to include survey of community, teacher, administration, competitor analysis and realtor rating analysis, summary & recommendation with metrics.

H. **Approval and Disbursement of Senior Awards & Scholarships**

RECOMMENDED MOTION: That the Board of School Directors accept the donations for the express purpose of senior scholarships and awards and approve the disbursement of the awards. ()

I. **Austill's Rehabilitation Services, Inc. Contract**

RECOMMENDED MOTION: That the Board of School Directors approve the confidential student services contract with Austills to provide services for student 10007791 .

J. **Notice of Adoption of CCIU Polices and Procedures 34 CFR PART 300¹:**

RECOMMENDED MOTION: That the Board of School Directors give notice of the adoption of CCIU's policies and procedures under the federal requirements of 34 CFR Part 300¹. (The IU-adopted policies and procedure are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act- Part B.

K. **Human Resources Report**

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ACT 93

- 1) Mitchell, Richard, Assistant Principal for the Coatesville Area Intermediate High School. Letter Dated: 4/24/2018. Reason: Personal. Effective: 6/29/2018.

b. CATA

- 1) Mondo, Susan, Guidance Counselor for South Brandywine Middle School. Letter Dated: 4/24/2018. Reason: Retirement. Effective: 6/30/2018.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Cloud, Dawn, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 2) Deck, Elizabeth, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 3) DiPaola, Margaret, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 4) DiPiano, Megan, Summer School Music Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 5) Hahn, Kathryn, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Pending Special Education PK-8 and PK-4. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 6) Jackson, Eric, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-8 and PK-4. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 7) Mercier, Michelle, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 8) Powell-Cohen, Jessica, ESY Teacher for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$33/hour. Certifications: Special Education PK-8 and PK-4. Effective: 6/25/2018—8/2/2018. SP4: Approved. Pending 168 Forms.
- 9) Prescott, Heather, ESY Aide for the Coatesville Area School District. Posted: 1/22/2018. Salary: \$12.50/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.
- 10) Steiner, Drew, Summer School Elementary Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Effective: 6/25/2018—8/2/2018. SP4: Staff.

b. VOLUNTEER

- 1) Nichols, Thomas, Football Volunteer for the Coatesville Area Senior High School. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Van Orden, Jeremiah, Football Volunteer for the Coatesville Area Senior High School. Effective: 2018—2019 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Kenworthy, Laura, Teacher for Reeceville Elementary School. Effective: 5/4/2018—6/8/2018.
- 2) Neff, Valerie, Teacher for Reeceville Elementary School. Medical Sabbatical Effective: 3/16/2018—3/15/2019.
- 3) Roach, Angela, Teacher for the Coatesville Area Intermediate High School. Effective: 4/18/2018—5/30/2018.
- 4) Shechtman, Alize, Teacher for Scott Middle School. Effective: 4/5/2018—6/8/2018.
- 5) Yi, James, Teacher for Caln Elementary School. Effective: 4/11/2018—4/20/2018.

4. Leave(s) of Absence—Unpaid Personal

RECOMMENDED MOTION: That the Board of School Directors approve the following Unpaid Personal Leave(s) of Absence as indicated:

a. CATA

- 1) Abgarian, Jillian, Teacher for Scott Middle School. Effective: 4/23/2018.
- 2) Carpia, Francine, Teacher for Scott Middle School. Effective: 4/26/2018—4/27/2018.
- 3) Farley, Patricia, Teacher for Scott Middle School. Effective: 4/20/2018; 4/27/2018.
- 4) Hamilton, Devyn, Guidance Counselor for Scott Middle School. Effective: 4/27/2018.
- 5) Jaskot, Gregory, Teacher for Reeceville Elementary School. Effective: 4/23/2018.
- 6) Neubauer, Jaclyn, Teacher for Scott Middle School. Effective: 4/23/2018.
- 7) Ritter, Audra, Teacher for Scott Middle School. Effective: 4/25/2018—4/26/2018.

b. CATSS

- 1) Keen, Melissa, 5.75 Hour Aide for Rainbow Elementary School. Effective: 4/19/2018.
- 2) Kennedy, Deborah, 6.5 Hour Aide for the Coatesville Area Senior High School. Effective: 4/23/2018—4/25/2018.

- 3) Marlow, Lakeesha, 4.5 Hour Aide for Caln Elementary School. Effective: 4/10/2018; 4/13/2018.
- 4) Sawyers, Stephanie, 5.75 Hour Aide for Reeceville Elementary School. Effective: 4/18/2018—4/27/2018.
- 5) Sweigart, Heather, 6.5 Hour Aide for Rainbow Elementary School. Effective: 4/26/2018; 4/30/2018.
- 6) Thompson, Fay, 5.75 Hour Aide for Rainbow Elementary School. Effective: 4/18/2018—4/27/2018.

c. FEDERATION

- 1) Crespo, Melissa, Custodian for the Coatesville Area Senior High School. Effective: 4/20/2018.
- 2) Hurst, Myia, Custodian for the Coatesville Area Intermediate High School. Effective: 4/20/2018—4/23/2018.

d. NON-CERT

- 1) Miller, Belinda, Cook Manager for the Coatesville Area Intermediate High School. Effective: 4/20/2018; 4/24/2018; 4/30/2018.

5. Involuntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approve the Involuntary Transfer of:

a. CATSS

- 1) MacCombie, Paula, move from One On One Aide for the Coatesville Area Intermediate High School to the Coatesville Area Cyber Academy. Effective: 4/25/2018.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

INFORMATION ITEMS

ADJOURNMENT

Motion: James Hills

Second: Ann Wuertz

Time: 8:36 pm

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*